

ROUTINE

R 251941Z SEP 03 ZYB PSN 972665M35

FM COMNAVSUPSYSCOM MECHANICSBURG PA//00E1//

TO CNO WASHINGTON DC//N81/N413//
UNSECNAV WASHINGTON DC//USN//
CMC WASHINGTON DC//LPE//
CMC WASHINGTON DC//LPE//
COMLANTFLT NORFOLK VA//N02/N02S/N02S5/N413F//
COMPACFLT PEARL HARBOR HI//N1/N11/N415/N823//
COMUSNAVEUR LONDON UK//N4113//
COMSC WASHINGTON DC//JJJ//
COMNAVSPECWARCOM CORONADO CA//JJJ//
COMNAVSEASYS COM WASHINGTON DC//JJJ//
COMNAVAIRESYS COM PATUXENT RIVER MD//JJJ//
COMSPAWARESYS COM SAN DIEGO CA//JJJ//
COMNAVSUPSYSCOM MECHANICSBURG PA//01/04/00E1//
COMNAVFACECOM WASHINGTON DC//JJJ//
DIRSSP WASHINGTON DC//JJJ//
BUMED WASHINGTON DC//JJJ//
COMNAVPERSCOM MILLINGTON TN//JJJ//
NETC PENSACOLA FL//JJJ//
COMNAVRESFOR NEW ORLEANS LA//N4/N41//
COMNAVMETOCCOM STENNIS SPACE CENTER MS//JJJ//
COMNAVSECGRU FT GEORGE G MEADE MD//JJJ//
ONI WASHINGTON DC//JJJ//
NAVSYSGMTACT WASHINGTON DC//JJJ//
ASSTSECNAV FM WASHINGTON DC//FMO//
DFAS NORFOLK VA
CNR ARLINGTON VA//JJJ//
FLDSUPPACT WASHINGTON DC//JJJ//
DESC FT BELVOIR VA//DCB//
DESC FT BELVOIR VA//DCB//
NAVFACENGCOM DET NFI PORT HUENEME CA//13/30/40//
DFAS COLUMBUS OH//BCRAWFORD//
COMNAVPAIRPAC SAN DIEGO CA//N4154F/DJACKSON//
CNA ALEXANDRIA VA
COMNAVPAIRLANT NORFOLK VA
COMNAVSRFLANT NORFOLK VA
COMSUBLANT NORFOLK VA
FISC NORFOLK VA//03//
NAVICP PHILADELPHIA PA
COMNAVNETSPAOPSCOM DAHLGREN VA
COMNAVPAIRPAC SAN DIEGO CA
COMNAVSRFPAC SAN DIEGO CA
COMSUBPAC PEARL HARBOR HI
FISC JACKSONVILLE FL//50//
FISC PEARL HARBOR HI//90//
FISC PUGET SOUND WA//40//
FISC SAN DIEGO CA//50//
FISC YOKOSUKA JA//50//
NAVICP MECHANICSBURG PA
NAVTRANSUPPCEN NORFOLK VA
NEXCOM NORFOLK VA
NAVREGCONTICEN NAPLES IT

BT
UNCLAS

MSGID/GENADMIN/DON EBUSINESS OPERATIONS OFFIC//

SUBJ/TRANSITION OF PROGRAM MANAGEMENT OF THE
/NAVY FLEET CREDIT CARD (FCC)//
POC/D. R. WOODS/CIVILIAN
/CALLSIGN:DON EBUSOPSOFF CARD MGMT GRP (00E1P)/LOC:MECHANICSBURG PA
/EMAIL:DIANNE.WOODS@NAVY.MIL, 717-605-9333, DSN 430//

RMKS/1. EFFECTIVE 01 OCTOBER 2003, PROGRAM MANAGEMENT OF THE NAVY FLEET CREDIT CARD (FCC) PROGRAM TRANSITIONS FROM NAVAL FACILITY ENGINEERING COMMAND (NAVFAC) TO THE DON EBUSINESS OPERATIONS OFFICE (EBUSOPSOFF).

2. THE DON EBUSOPSOFF WILL BE RESPONSIBLE FOR OVERSEEING THE DAILY OPERATIONS OF NAVY FCC PROGRAM MANAGEMENT. DON EBUSOPSOFF WAS ESTABLISHED BY SECNAV IN OCTOBER 2000 TO BE THE DON CENTER FOR EBUSINESS INNOVATION AND TO CONSOLIDATE OPERATIONAL MANAGEMENT OF ALL DON CARD PROGRAMS. WITH THE NAVY GOVERNMENT TRAVEL CHARGE CARD (GTCC) PROGRAM, THE DON GOVERNMENT COMMERCIAL PURCHASE CARD PROGRAM, AND THE DON SMART CARD/COMMON ACCESS CARD (CAC) PROGRAM UNDER THE OPERATIONAL MANAGEMENT OF THE DON EBUSOPSOFF, THE TRANSFER OF THE NAVY GOVERNMENT FCC PROGRAM TO THE DON EBUSOPSOFF IS THE FOURTH MILESTONE IN ACHIEVING CARD TRANSITION.

3. NAVAL AUDIT SERVICE, REPORT 2001-0169, MANAGEMENT OF THE FCC PROGRAM, DATED 15 JULY 2003, INDICATED A NEED FOR A NAVY INSTRUCTION, AGENCY PROGRAM COORDINATOR (APC) TRAINING MATERIAL AND FCC USER TRAINING MATERIAL. BASED ON THESE FINDINGS, DON EBUSOPSOFF WILL, IN COORDINATION WITH NAVFAC, INITIATE DEVELOPMENT OF FCC GUIDANCE AND FCC COMPUTER BASED TRAINING TO ADDRESS AUDIT FINDINGS. WE STAND READY TO PROVIDE NAVY-WIDE OVERSIGHT AND TO SUPPORT AND RESPOND TO THE QUESTIONS AND NEEDS OF ALL NAVY FCC PROGRAM ACCOUNT MANAGERS.

[REDACTED]

5. TO FACILITATE THE TRANSITION PROCESS AND PROVIDE US THE NECESSARY TOOLS TO EFFECTIVELY MANAGE THIS CARD PROGRAM, IT IS IMPERATIVE THAT ALL NAVY FCC ACCOUNT MANAGERS/CARDHOLDERS CONTACT DIANNE WOODS WITH THEIR NAME, ACTIVITY, PHONE NUMBER, AND E-MAIL ADDRESS. THIS WILL ENSURE THAT WE HAVE THE MOST CURRENT INFORMATION FOR COMMUNICATION PURPOSES.

6. ADDITIONAL INFORMATION AND THE MAILING ADDRESS FOR THE DON EBUSOPSOFF CAN BE FOUND AT WWW.DON-EBUSINESS.NAVSUP.NAVY.MIL. WE LOOK FORWARD TO SERVING YOU.//

BT
#0001